

Wayne County Land Reutilization Corporation  
C/O Wayne County Commissioners  
428 W. Liberty Street  
Wooster, OH 44691

330-287-5400

[www.waynelandbank.org](http://www.waynelandbank.org)

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## Wayne County Land Reutilization Corporation Regular Meeting Minutes for May 17, 2024

### **PRESENT**

Sue Smail  
Jon Hofstetter  
Kevin Ungerer  
Vince Marion  
Melissa Koch  
Steve wheeler  
Bobbie Beshara

### **GUESTS**

Dan Starcher , Zhila Pezeshkpoor

### **OPENING**

Hofstetter: Opened the meeting at 9:33 a.m.

### **PREVIOUS MEETING MINUTES**

**Marion** : Motion to accept the minutes from the April 19, 2024, Regular Meeting.

**Smail**: Second

Motion passed.

### **TREASURER'S REPORT**

**Koch: (sent out report unable to attend):** April ending balance \$286,716.36

**Smail:** Motion to accept Treasurer's Report as sent out.

**Beshara:** Second

Motion passed.

### **OLD BUSINESS**

**Community Action Update:** **Pezechkpoor:** Lead safe Ohio program, a sample packet was passed around while she described the steps that need to be taken from initial application to the actual construction process. 20 applications have been submitted, but only 13 are currently moving forward at this time as not to go over available funds. Contractor's have been taken around to the 13 properties to measure and gather needed information to place sealed bids that are Due back on Tuesday May 1. Metro Housing will be helping with the bid awarding process. Discussion was had whether or not there is a conflict of interest with Metro being part of the bid awarding process. Legal counsel will be asked.

XRF gun was purchased for better detection of lead.

931 Rebecca street owned by Metro housing, is now going to be rehabbed instead of razing. A property in Dalton will be razed in place of the Rebecca St. property.

South East School District reached out to see about Demoing the Apple creek school in addition to the Fredericksburg school. The remaining demo funds will be used for this project.

Talks are taking place with Habitat for Humanity to help find and purchase 10 properties to rehab.

### **Contracts**

**Hofstetter:** A meeting will be held between Melissa Koch, Melissa Craemer Smith, Zhila Pezechkpoor, James fox, Jonathan Hofstetter. This team will put together contract and invoicing language and procedure.

### **Webpage update:**

**Dan Starcher:** Talks of possibly adding more pictures of projects to advertise what work has been done, Dan will acquire more pictures from Zhila. The properties available for sale will be updated on the website.

### **Taylor Rd Property:**

**Hofstetter:** Jon had a phone conversation follow up with Mr. Villers reported that the negotiations with the neighboring landowners has slowed. Mr. Villers is also waiting on the County for road Specifications. Another month will be given to Villers before possible talks with other interested party.

### **NEW BUSINESS**

Bertha hill parcel in Orrville has been acquired. This parcel adjoins some land that the city of Orrville owns. More time will be given to Orrville to see if the mayor would like to

pursue acquiring this property.

**New Board Member:** Smail will be vacating her Commissioners seat on the board as she retires from that position.

**Beshara:** made a motion to appoint David McMillen

**Ungerer:** Second

Motion Passed

**Public Records Policy:** Public Records Policy form has been drafted and signed by all members at the meeting and then at the annual meeting every year going forward.

**OTHER BUSINESS**

Next meeting: June 21 , 2024 9:30am

**ADJOURN**

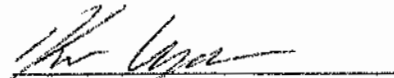
**Ungerer:** Motion to adjourn.

**Marion:** Second

Motion passed.

Meeting adjourned at 10:22 a.m.

Respectfully submitted,



Kevin Ungerer

Secretary